

STMAA Board Meeting December 02, 2014

Call Meeting to order: 7:07

Members in attendance: Julie Bounds, Patty Larkin, Gretchen Ehlers, Cheryl Roddick, Bill Maier, Nadine Bird, Eddie Smith, and Nathan Lambert.

Guests in attendance: Trudy Konzem

Approval of Agenda - Motion to approve December Agenda - Gretchen DeJarnett; motion 2nd - Cheryl; No Vote; no quorum

Approval of Meeting Minutes – Motion to approve December Agenda - Gretchen DeJarnett; motion 2nd – Cheryl; All in favor no opposed or abstaining.

REPORTS: OFFICERS and DIRECTORS

Band Director Report: Great marching band season! Looking forward for next year and improvements to the program.

Winter programs donations recommendation from Julie is \$350 for Winter Percussion and Winter Guard. Auditions for Winter Percussion next week. Winter Guard is already in practices.

Jazz band auditions next week. Hosting the County Honor band on 12/12. May do concessions.

Dates Listed on director's report (see report)

President Report: Follow up on Unfinished items from November and new items.

Treasurer Report: Gretchen changed her report to reflect budgeted to date as well as total budget. (See report) Bank balance as of 12/1/14 is \$41,085.72.

Financial Secretary Report: Cheryl received some checks from emails sent to families who owed more than \$500. Will send out Waiver forms to those who have requested one. And Julie will look over other potential waiver

families. Patty will contact families in January. From there, we will figure out who to offer waivers to. The hope is to get volunteer help if families cannot pay donations, or in addition to donations they are able to contribute. Eventually, we will aim to zero out past due donations to clear our books.

Trips Coordinator: Robin reported via email.

The stay in Fresno went well. There were some hiccups at check-in, but I took care of it and the hotel promises a better check-in experience when we stay next time. The breakfast went very well, and the staff was attentive otherwise. I did not hear any complaints. As soon as we can confirm where Championships will be next year, I will look into making reservations.

For finance: Payments should be coming in from the chaperones for their hotel rooms. I believe a couple have already come in. Those people are:

Diana Nijmeh & Scott Kinkel - \$ 100.28

Kimberly Louie - \$100.28

Tina Vo - \$100.28

Marieta & Rick Arriola - \$100.28

Karli & Ryan Blaydes - \$100.28

Please let me know if I should remind anyone about their hotel payment. I already submitted the bill for the hotel (minus the \$100.28 for my room).

Historian: From Heather, via email.

I plan to have a camera set up to record the winter concert and to bring a camera to take pictures of the students as well.

Food Coordinator: Karli reported via email.

Attached you will find my budget calculations/unaudited. I was under for the competition budget by \$243.82 and over on the championship budget by \$373.85. I will recommend for next year that our championship budget gets split into Day 1 budget and Day 2 budget. We can talk about this when we get into next year's budget conversation or the next meeting. The challenge with day 2 meals is there are not a lot of restaurants that will work with you when you add "the if clause" (if they make it to championship).

Overall I feel it went well, I will make a few changes next year and at some point will approach the board about a couple of purchases. Another cambros, a cart for moving the cambros and a couple of lanterns for the tables.

After the first of the year I would like to gather a few volunteers to help clean up the sea container and do an inventory, before we head into our on campus events (CMEA and music in the park).

Equipment Report: No report.

Communication: No report.

Volunteer Coordinator Report: No report.

Fundraising Report: Bill gave an update on See's, coupon book sales, and upcoming De Brito apples. Still waiting on money from coupon book sales. Raffle tickets/money due by Dec. 5. Raffle tickets will be on sale at both the concerts on Monday and Tuesday. Drawing is on Tuesday, Dec. 9th.

From Juana:

I've been just working on the dine outs, however the last few ones had very poor attendance and Aqi specifically reached to me about that. They schedule extra staff on dine out nights and if attendance is poor they are reluctant to keep working with us as they feel we do not promote this much.

If anyone has any ideas or a discussion can be had about how to increase attendance as well as the value of this it would be great.

I am also available to help with any other projects as needed.

OLD BUSINESS

Audit Committee:

Audit committee: set up to meet monthly. In hindsight, marching band season is a challenging time to meet once per month. January committee is to meet. Committee is aiming for a monthly report for STMAA board.

Past Due Balance:

December Board Meeting date: January 13, 2014 in the band room

Meeting adjourned at 7:50