

# STMAA Board Meeting September 9, 2014

## Call Meeting to order: 7:05

**Members in attendance:** Patty Larkin, Anne Cordoni, Gretchen Ehlers, Cheryl Roddick, Bill Maier, Nadine Bird, Karli Blaydes, Robin DeJarnett, Eddie Smith, Deb Maier, Nathan Lambert and Amy Lambert.

**Guests in attendance:** Jennifer Cannon and Maria Arriola

**Approval of agenda** - Patty reiterated the new agenda format.

Motion to approve Agenda - Patty Larkin; motion 2nd - Robin DeJarnett; All in favor no opposed or abstaining.

## Approval of August meeting minutes

Motion to approve the minutes - Robin DeJarnett; Motion 2nd - Nadine Bird; All in favor no opposed or abstaining.

## REPORTS: OFFICERS and DIRECTORS

President Report: Karen Nolan's child dropped Band so she will not continue as Member at Large. Action Item: Should we replace her?

Treasurer Report: Gretchen reported that the July budget balanced to Charms and B of A statement with no problem. Getting there with August. Will be using the format report from Charms. Anything paid towards fundraiser will have expenses posted first then as money comes in the line will become positive.

Financial Secretary Report: Cheryl reported that the balance in account as of 8/31/14 is \$29,000.57. We are not where we should be with donations. By the end of September we should be at \$62,640 - at end of August we are at \$19,832.28. Nadine will include a reminder in the weekly newsletter. Cheryl will send reminder to parents bi-weekly. Deb is noting in Charms that outside fundraising amounts aren't reflected in accounts yet.

Band Director Report: Julie was not in attendance but had items to share. Thanked everyone for the success of the parent meeting. Seven students remain with outstanding contact sheets. Apparel catalog - see handout. Information about upcoming events - see handout.

Action item: Update website, Charms and School loop with materials from Parent Night. Deb and Robin to save as PDF and send to Board. Nadine will send to Lana for website.

Volunteer Coordinator Report: Nadine would like info before Saturday in order for it to be included in that week's report. Karlie suggested an email with "no report" be sent if you have nothing to report. She's halfway through uniforms.

Trip Report: will be reported during action items.

Food Report: Karli is planning the upcoming events.

Equipment Report: Eddie reports that props are painted, wheels arrive Wednesday and flag bags need to be made. He's trying to save money with truck rentals.

Historian Report: Heather was not in attendance.

Volunteer Report: Deb is using i.volunteer. She'll coordinate with Music Marathon chairs about their needs. Once Reno and Karli provide their needs she'll send out an i.volunteer email for the Gilroy and Fleet Week competitions.

Fundraising Report: Bill found out that the two cards (sheets) presented at the last meeting are distinct from one another and will be old as a set. Suggesting that we purchase 800 sets.

Motion to approve purchasing 800 sets of fundraising cards - Bill Maier; Motion 2nd - Patty Larkin; All in favor no opposed or abstaining.

Fundraising Proposal #1: Fundraising Cards will be sold for \$20 each. Cost to buy card set is \$3. Portion to STMAA \$3 which leaves \$14 to be applied to student account.

Motion to approve proposal #1 - Bill Maier; Motion 2nd - Patty Larkin; All in favor no opposed or abstaining.

We will need parent volunteers to chaperone, set up and take down the sale sites. Students will get credit for hours that parents work.

Fundraising Proposal #2: The Apple \$250 Gift Card - tickets will be \$5 ea.

Motion to approve proposal #2 - Bill Maier; Motion 2nd - Karlie Blaydes; All in favor no opposed or abstaining.

Julie has concerns that we won't make budget and if this happens we can do another one later in the year.

Each book sold gives student a ticket for the special drawing.

Suggestion was made to do something other than an Apple GC. Maybe for second drawing, if needed.

Motion to amend Amazon GC instead of Apple GC - Karlie Blaydes; Motion 2nd - Deb Maier; All in favor no opposed or abstaining.

Had a Sweet Tomatoes Dining Out tonight. Nadine will include future Dining Out fliers in the weekly email.

Trip Report: Robin would like to transfer excess funds from the Transportation line (\$3,774.30) to the WBA Championship line to cover the cost of staying a second night at the WBA Championships in Fresno which would enable the entire band to participate in the retreat and awards presentation. If we can reduce the number of buses from three down to two and have adult drivers or a smaller bus for the 9 seats not covered by the two buses we would save enough to cover staying the second night. The net increase to stay a second night is \$2,773.95. See handout for more info.

Motion to approve moving excess bus funds to WBA Championship line -Robin DeJarnett; Motion 2nd - Karlie Blaydes. Question was asked about what would happen if we don't make finals? Can we leave early and not be charged for the hotel/bus. Hotel has 72 hour cancellation notice. Cheryl is concerned about the budget.

Motion to approve moving excess bus funds to WBA Championship line - Patty Larkin; one opposed one abstaining remaining approve. Will add to next meeting agenda to discuss further.

Julie has received approval from the district for the students to miss school on that Monday (Nov 24th).

## **OLD BUSINESS**

Scholarship Policy - Committee formed Chair is Cheryl along with Robin, Patty, Deb and Julie. Working on changing the terminology.

Audit Committee - nothing to report

## **NEW BUSINESS**

Fundraising proposals (included with director's report). Discussed above.

At-Large member position open. Not discussed.

Concern about income level as of August 30th. Notices will be sent out, first one as part of the weekly email. Then Cheryl will send out a notice specifically to those families that have an outstanding balance. The Board will actively collect outstanding balances after September 30th. Will use a "we want to help" approach rather than "you're delinquent".

Deb will send a note for Nadine to include with the weekly emails about BINGO funds. If you've worked please contact Deb to get funding credited to your child's account.

Next Board Meeting date: October 14, 2014 in the band room

Meeting adjourned at 8:51