



**Santa Teresa Music and Arts Association (STMAA)
Board Meeting Meeting Minutes**

Mission: The Santa Teresa Music & Arts Association ("STMAA") is a non-profit public benefit corporation created by parents to promote, develop, and support participation in music education and other performing arts in the Santa Teresa High School community. We work in partnership with the school to create opportunities for our students to perform in band and choral festivals, marching band and color guard competitions, and other venues.

April 14, 2015

I. Call meeting to order- Welcome!

Present: Patty Larkin, Bill Maier, Deb Maier, Cheryl Roddick, Gretchen Ehlers, Julie Bounds, Eddie Smith, Heather Paolini

Guests: Trudi Konzem, Gita Baliga-Savel, David Schick, Tracy Marr

II. Approval of Agenda

III. Approval of February, March Meeting Minutes – Patty moved and Gretchen seconded approval of February Minutes. Motion passed. (6 approvals and 1 abstention.) Gretchen moved and Heather seconded that we approved the March minutes. (3 approvals and 4 abstentions.)

IV. Reports: officers and directors

- Director's Report – *See report.*
MOTION: Patty Larkin moved and Heather Paolini seconded that we approve \$700 for the Santa Cruz Jazz festival registration for Spring '16. The motion carried.
- Music Marathon – Tracy Marr, the Music Marathon treasurer, only received two receipts from the Music Marathon. Almost everything went through Gretchen and Cheryl. For next year, we're going to have to be more clear about who deals with what part of the money.
- Secretary – No report.
- Treasurer & Financial Secretary – *See report.* There was discussion about how to boost donations for the Winter Programs. Gretchen and Cheryl will

send Julie the budget detail for these programs. Julie will work with the programs.

- Volunteers - Deb and Bill are trying to figure out a policy for cancellations at Levi's stadium. When our volunteers cancel, it makes STMAA look bad. Currently, there are a couple of students wanting to work, but no adults to work with them. We looked at their fundraising report. *See report.*

MOTION: Deb Maier moved and Patty Larkin seconded the proposal to purchase band lanyards for the proposed fundraiser from student, Amy Dresden. The motion carried.

- Historian - Heather has uploaded all the videos. She suggested setting up a Shutterfly account.
- Food - No report.
- Equipment - No report.
- Communication - Webpage is updated and weekly mailing was sent out.
- Trips - *See report.*
- Fundraising - *See "Volunteers" report.*
- President - Wants to get storage issues for passwords, etc. taken care of.

V. **Committees**

Audit Committee - Basically, things look good! They picked up on some details, some having to do with Charms, some having to do with income and expense categories. Bill gave Gretchen their written notes.

Nominating Committee - The committee has been working, and they will send out an email to all STMAA parents.

Waiver Committee - Cheryl explained the waiver process, and how we proceeded.

VI. **New Business**

Post policies/bylaws on web page or how shared - Patty will email this item out for discussion.

Google Apps Folder - We can get a free account for STMAA.

2015/2016:

Budget - Didn't cover this.

Calendar - We'll need to set up an organization calendar so that we have dates when things need to be done.

June meeting date - Monday, June 8

VI. May Board Meeting Date: May 5, 2015

VII. Adjourn 9:20