

# STMAA Board Meeting September 8, 2015

Call Meeting to order: 7:03 pm

## Members in attendance:

<b>President</b> Gretchen X	<b>Fundraising</b> Oscar X	<b>Trips</b> Nadine X	<b>Historian</b> Kerrie X	<b>M-A-L</b> David X	<b>Director</b> Julie X	
<b>Secretary</b> Anne X	<b>Communications</b> Astrid X	<b>Equipment</b> Jennifer X	<b>Fin. Secretary</b> Gita X	<b>M-A-L</b> Norma X		
<b>Treasurer</b> Laurie	<b>Food</b> Karli X	<b>Volunteers</b> Farah X	<b>M-A-L</b> Heather X	<b>M-A-L</b> Deb X		

**Guests in attendance:** Pam Boronkay, Bill Meier, Trudy Konzem

**Approval of Agenda** – No Corrections

**Approval of Meeting Minutes** - No Corrections

## REPORTS: OFFICERS and DIRECTORS

**Band Director Report:** If there is a practice conflict all members are required to contact Ms Bounds in advance- VM 408.347.6324 or stmusicteacher@gmail.com. Apparel items should be up in the store last this week/early next week. Great showing at the first football game. Need to have more parents sit in the band area prior to the game to take up larger area. Establishment of student band council will happen this week. Music Marathon meeting was a great success – students are to vote on the theme this coming week.

**Food Report:** Planning is under way.

**Financial Secretary/Treasurer Report:** Bank balance as of 8/31/15 is \$47,743.23. Payments for CG and MB are down (\$6200 & \$29400 respectively) so an email will be sent through Charms. Gita and Deb will get together to tackle the task.

**President Report:** Parent night was a success- great group of speakers. A couple of parents that weren't able to attend would like a copy of the presentation – get to Gretchen asap.

**Volunteer:** For the 1<sup>st</sup> football game there was some confusion as to where the pit crew was to meet so for future games meet at the corral @ 7:15. Merchandise sales at football game are hopefully going to happen – Julie will coordinate with the STABC parent in charge of their booth (a former band parent). Farah will contact Patty Larkin who volunteered to head up a committee to sell at games. We'd like to sell visors, lanyards, buttons and sweatshirts. Will we accept CC or Paypal payments? Hold off till next game.

**Historian:** Jay Iverson is taking pictures at all events. Lana Vaughn is doing videos. Where should the pictures be held? Shutterfly, Smugmug, Facebook? Email Kerrie with any opinions/ideas.

**Equipment Report:** Need help with equipment for the Gilroy competition and Fleetweek in SF. Farah will pull together a list of volunteers from last year and get to Jennifer. FYI All board members can get info of registered band students/parents off of Charms.

**Communication Report:** Weekly emails going – trying to encompass all groups. If you have something to share get it to Astrid by noon on Sunday. She went to the STOPS meeting on behalf of the music program. Their Holiday Boutique is on 11/7 & 11/8 and if we can get a volunteer to help out we get a kickback. Astrid will get with Oscar.

**Trips:** We're staying at the Best Western Airport for WBA's this year. Need to set up a Hawaii meeting with Deb on how cross funding works. Julie will schedule a Hawaii trip parent meeting. A soft copy of the registration form is online.

**Uniforms:** All finished. The carts need new handles, will get with Jennifer.

**Fundraising:** Info will be explained as part of budget presentation. Overall theme is to have a lot of ways for the students to fundraise. Had concerns at first but is feeling better about it.

**Music Marathon:** Had Kick-off Meeting last week. Still need chairs for the decorations and set up/clean up committees. Will get with Nadine to post needs on website. Will also include needs on weekly email.

## **COMMITTEE REPORTS**

**Finance Committee:** Hasn't met yet

**Budget/Fundraising Committee:** The two committees met and have incorporated all the fundraising ideas from Julie and Oscar, other cost cutting measures, Winter Guard and Winter Percussion program fees, adjusted the bus budget for Marching Band and added scholarship line for Hawaii in the presented budget. Astrid and Oscar will collaborate on corporate fundraising. Will hopefully be selling programs at the football games. (Alfano not interested in doing it) We could allow other groups to sell as well and then we would get a % of their sales. Should see a proposal via email .

**Motion** to approve the 2015-2016 budget changes as presented– Farah; motion 2nd – Karli; All in favor.

**Fundraising Committee:** Included above

## **UNFINISHED BUSINESS**

**Donation Waiver:** Not made public until end of the Marching Band season for those unable to pay their fees.

**Motion** to approve Donation Waiver committee as follows: Gita, Gretchen and Julie– Kerrie; motion 2nd – David; All in favor.

## **NEW BUSINESS**

**Levi Stadium Restructure:** In order to discourage no shows once signed up for an event we want to charge a fee of \$25 which would cover a standby person to fill in. We would have 2x stand by individuals sign up per event. If not needed they would receive a payment of \$20 each. If a volunteer doesn't return their badge/apron they would be charged \$10. This new policy will be posted on ivolunteer and 600 building. Payment turn around will improve. They're offering mid-week events with a minimum guarantee because they're typically lower selling nights.

**Motion** to approve no show fee of \$25 and badge apron non return fee of \$10– Oscar; motion 2nd – Karli; All in favor

**Audit Committee:** moving to October

**Point person for Senior traditions:** moving to October

**Corporate fundraising:** moving to October

**Next meeting:** October 5<sup>th</sup> @ 7pm in the band room

**ADJOURNED** Meeting was adjourned at 8:35pm