

10/9/18 STMAA Board Meeting

Tuesday, October 9, 2018

7:00 PM

Attendees:

Board Members:

Bevlee Doran
Wendy Valdez
Tracy Hemmeter
Fahmida Rahman
Renetta Henault
Angelika Pietrczak
Victoria Blackmon
Roy Murphy
Jose Valdez
Meg Davies
Karli Blaydes
Ailish Doran
Katie Starnes

Committee Chairs/Members:

Patti Henkhaus
Trudi Konzem

Visiting:

Cary Connolly
Eli Morales
Gennie Baldi
Sam St. Germaine
Selah Henkhaus

1. Call to Order 7:04 pm
2. Approval of October Agenda
 1. Karli - Motion to approve

2. Jose 2nd
3. Amend Agenda to add Sam
 1. Tracy - Motion
 2. Meg - 2nd
4. Motion to approve September board meetings
 1. Jose - Motion
 2. Roy - 2nd
 3. Tracy and Angeilka - abstain
 4. All rest approve
5. Santa Teresa won Fleet Week! 4th time! 2nd in a row \$10k
 1. Yay Ms. Starnes!!
 2. Shout out to all who were there volunteering
6. Sam - Mattress Fundraiser
 1. \$2500 - apologizing, could have been reassessed and come to booster meeting to discuss prior to event.
 2. Brought Handout for Creating the Biggest Fundraiser
 1. Emails, signs great reminders
 2. Parent meeting needed to spread the expectations and excitement
 3. Were not able to do blitz through neighborhood before, should have pushed the mattress event out.
 3. Bevelee- does not feel apology is necessary. Our program, did not think about postponing.
 4. Sam would like to visit again towards the end of the school year to start discussion for next year.
7. Board Calendar – Review October, November, December
 1. Bevelee - Does this work?
 2. Karli likes it. Wendy Agrees, Jose agrees.
 1. Everyone can edit it.
 3. Tracy does not find it helpful, would like to see a calendar.
 4. Cover page, Make a calendar for the front, then details attached.
 5. Put lead/champion next to item. - Fahmida suggested
 6. Jose looking into Google suite to do this and distribution groups and multiple other items.
 1. All work under one document.
8. Financial Report- *Tracy Hemmeter*, Treasurer
 1. Bank statement matches
 2. Are only at 40% for MB and CG for contributions
 1. Can require travel and housing.

2. Finding that people who do not pay are not paying, and the usual people who pay are paying.
3. Bus costs going down a little bit, 56 person and 36 person bus
3. Questions - income - Fancloth
 1. 1021 - fancloth, items Robin sold at back to school night, online store
 2. Renetta stated Fancloth has it's own code. -
 1. Tracy - next year should have it broken out on it's own code
 3. Jose - double check budget on trucks and gas
 1. Going to be 1 truck and trailer.
 1. Bevelee could bring boxes in their truck
 2. Jose stated also need to fit 2 more wardrobes
 4. Tracy - did anyone tip the bus drivers? - No
 1. Need to pay them next competition.
 1. Could use STMAA cash - Tracy
 5. Concerns about Budget - Bevelee
 1. \$10k does not fix budget
 2. May still need to cut Championships
 1. Tracy - not fair to parents who pay and volunteer.
 2. Can we provide a discount if pay this year - Trudi
 3. Pressure to do fundraising was in classroom, may have worked a little bit more, but nearly lost us a band student.
 4. Champs could be off for a number of reasons:
 1. Did not budget for hotels
 5. Jose - what point do we know we cannot afford it.
 1. Can we find a corporate sponsor?
 6. Meg - can we do a financial blitz
 1. As a board take on calling and saying we need to raise x amount of money by this date or else we are not able to go to Champs.
 2. Everyone call and let them know the situation.
 7. Do we do Facebook, write letters, etc. but takes away from Music Marathon
 8. Karli - sent letters every couple weeks before it was mandated we could not require people to pay.
 9. Bevelee - did Tracy see any update in contributions over the past week.
 1. Tracy received several since the reminder was sent.
 10. Bevelee - another letter being sent out tonight.

11. Tracy has a letter that can be used to send to the parents regarding contributions.
12. Angelika - can we print out letter and send it home with the student
13. Ailish feels if printed letter went out may help - knowing championships are on the line may help
14. Jose - sending via texts to students a possibility?
 1. Katie - having trouble getting all students to sign up for texting app
15. Bevelee- take a day off work to come talk to the students.
16. Fahmida - Nadine mentioned a request to ask parents to sponsor/half or some part another child.
 1. Tax deductible

4. Ms. Starnes

1. Opened up next football game to alumni
 1. Katie will post on webpage.
2. Homecoming corsages
 1. Silk so can be used all year long.
3. 27th - start an hour late 10-5 because of 5k on football field
4. 26th Jr. Saints night - information sent to the schools
5. Next competitions - Independence and James Logan after
6. WBA - president, vice-president, all out of state, new people.
 1. Not able to see time schedule for finals won't be performing before 3pm.
 2. Will send out more info once have more for champs
7. Feb, not going to Compana festival, but will go to the one at Oak Grove the week before.
 1. Took it off the calendar
8. Question - Angelika - link for invitation to alumni
 1. Form on google
9. Senior Parents take care of the food for the Senior night.
 1. Is it at James Logan or at Champs?
 1. Some want it at Champs, some at James Logan
 2. Senior dinner off line, suggestion to add to next meeting.

1. President- *Bevelee Doran*

1. *Blitz, potluck and parent meeting*
 1. *Thanks to all who made it possible*
2. *Fleet week*

1. Food - sandwiches worked well.
 1. Breakfast, Lunch, 2 snacks spent less than \$400
3. Jose - would not want to do this with anyone else
 1. Everyone helping - lots of new people.
2. Secretary- Wendy Valdez
 1. Nothing to report
3. Financial Secretary- Fahmida Rahman
 1. Audit - Thank Haylye Ng for bringing items to our attention
 2. Last year did not do monthly reconciliation (Tracy)
 1. Statement needs to be brought to the board and have it attached to the meeting minutes.
 2. Doing monthly will help catch things that are mistakes or do not match up.
 3. Nothing illegitimate, but could do better.
 3. Orders online need to have receipts, not a copy of the order form or invoice.
 1. Need receipts for all items even online
 2. Receipt must show that payment was made.
 4. Checks not reflected what check was paid for.
 1. Present at next meeting to figure out how to move forward with the suggestions from audit for future
 2. Do not want person to recon the statements that has a credit card
 1. Discuss off line
 5. Question - Taxes in November from Karli
 1. \$1313 for taxes this year, \$1550
 2. Plan in place. Will be brought up in December.
1. Director of Fundraising - Renetta Henault
 1. Applebees - just turned in receipts
 1. Donations \$455.52
 2. \$1305 made
 3. Paid \$362 via credit card to Applebees for the event
 4. Brought home \$1398!!
 1. Consider raising price next year to at least \$10/ticket- Jose
 2. Discounted Football tickets - \$15.00
 1. Tracy - Motion to amend the pricing to reduced amount determined by Renetta
 1. Jose amended Tracy's motion, to price tickets \$5 off every game.

1. Discussion of amended motion
 2. Jose withdrew amendment to the motion
 2. Meg 2nd Tracy's original motion
 3. Passed unanimously
 3. Poinsettias ordered
 4. Christmas Trees - need local farm - Raccoon Gulch
 1. Need a champion to work with supplier
 5. Dine-out October 24th - Pizza my Heart 30% return
 1. Motion to approve - Meg
 2. 2nd - Jose
 3. No opposed , no abstain
 4. Passed
 6. Amendment to spirit book sales - Motion by Renetta
 1. After 9/22 blitz, all funds from spirit book sales go to individual kids accounts including the sales at the stores.
 1. One student brought in \$80 plus donation when selling at store- only one kid has signed up for sales so far
 2. When more are selling, split sales evenly.
 3. When a parent is supervising and takes an active selling roll, parent can designate where the proceeds should go.
 4. 2nd - Meg
 1. Discussion - parent sales go to who they choose?
 1. Roy - since parent is volunteering, should go to general fund and How do we determine the parent took an active role?
 1. Answer: Renetta asks the intentions when the parent is volunteering.
 5. Vote
 6. Opposed - 3 - Jose, Tracy, and Roy
 7. No Abstains
 8. 6 yes
 9. Passed
1. Director of Communications - Angelika Pietrczak
 1. Shout outs - board interested in having amounts raised at events on weekly newsletter
 1. She will add it to her newsletter
 2. Look into style and length
 1. Request a committee to make a change

- 2. *Will talk to Karli separately about suggestions*
 - 1. *Send any ideas to Angelika*
 - 3. *Container project - spoke to Patti and Roy, need team to be put together*
 - 1. *Need to be power washed while it is still warm.*
 - 2. *Need date and water access*
 - 3. *Thermometer at top of newsletter*
 - 1. *Area in class just for fundraising*
 - 4. *Take this to collaboration meeting*
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- 1. *Historian- Victoria Blackmon - nothing to report*
 - 1. *Doing a Wonderful job with pictures and video*
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- 1. *Director of Food Service- Roy Murphy*
 - 1. *Pasta meatballs and salad and brownies at this week's event*
 - 1. *Taco bar at another*
 - 2. *Pull pork*
 - 2. *Championships - need to find out if hotel provides breakfast*
 - 3. *Do we know times for the next two after Gilroy?*
 - 1. *Can look up on WBA*
 - 2. *6:58 at James Logan*
 - 4. *Bakersfield - worried about cooking for Bakersfield*
 - 1. *Costco pizza*
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- 1. *Director of Volunteers-Ria Bradbury absent*
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- 1. *Director of Equipment- Jose Valdez*
 - 1. *Time for practice this Saturday?*
 - 2. *To schedule truck 2:30 load truck after kids eat*
 - 3. *Color guard*
 - 1. *Paint boxes after Gilroy show*
 - 2. *Paint needs to be determined by CG - possibly gray*
 - 3. *Paint party next week possibly the week after*
 - 4. *No Screens this year*
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- 1. *Travel Coordinator - Nadine Bird, acting TC absent*
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- 1. *Members at Large*
 - 1. *Nadine Bird – Uniforms and Website*

2. *Meg Davies – Special Assignments*
3. *Karli Blaydes- Music Marathon Chair*
2. Student Representative - Ailish Doran
 1. Committee Reports
 1. Music Marathon –*Karli Blaydes*
 1. *Meeting on October 24th*
 2. *Concerns - collaboration meeting, same week as music marathon*
 3. *Do we want to open collaboration meeting to all families? Have the meetings in the band room?*
 1. *Do we have access to the school - Janitors would open doors.*
 2. *Fahmida - better to have it in band room.*
 3. *Collaboration meetings meant to try and keep the board meetings shorter*
 4. *Bevlee - Google dock to set dates and where the person who will lead the meeting for that month wants to have the meeting*
 2. Mentor Program - *Meg Davies*
 1. *Fancloth should be here in a week. One item depleted, sending another color.*
 2. *Making Google dock*
 3. Audit Committee - *Bevlee Doran*
 4. *Ailish -*
 5. *Patti / Eli*
 1. *Director at OG has not said yes or no but interested in learning more about what the winter program would look like if both CG's worked together.*
 1. *Create committee - Patti, Katie,*
 1. *If money is spent, then no money to pay.*
 2. *Angelika - afterschool program, need to pay before you can join.*
 1. *Believes we need to have a winter guard program.*
 2. *Worries about marching band program next fall, may not come back to MB guard*
 3. *Bevlee - not easy decision, if we can't pay, we can't have the program. Cuts all around. Need voices heard.*

1. New Business

Future Collaboration Dates:

Date and Location to be determined and confirmed

Future Board Meeting Dates: Board Meetings: 2nd Tuesday of Every Month

November 13, December 4, January 8, February 12, March 12, April 9, May 7

Next Meeting :

Senior Dinner Night

Collaboration Meeting

Thermometer