

12/4/18 STMAA Board Meeting

Tuesday, December 4, 2018 7:00 PM

Attendees:

Board Members:

- Belee Doran
- Wendy Valdez
- Tracy Hemmeter
- Fahmida Rahman
- Renetta Henault
- Angelika Pietrczak
- Victoria Blackmon
- Roy Murphy
- Ria Bradbury
- Jose Valdez
- Nadine Bird
- Meg Davies - absent
- Karli Blaydes
- Ailish Doran
- Katie Starnes - absent

Committee Chairs/Members:

- Karen DiFrisco
- Patti Henkhaus
- Trudi Konzem

Visiting:

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1. Call to Order - 7:07 pm
2. Approval of December Agenda - Tracy, Jose 2nd, motion passes
3. Approval of November 2018 Meeting Minutes - Renetta, Jose 2nd, one abstention - Tracy, Motion passes.
4. Board Calendar – Review,, December, January, February 5 min - Belee did not bring one to review.
 1. Nothing to add or change
 2. Winter Concert on Monday
 3. Jazz Café on Friday
 4. Pledge Parties coming up.
5. Financial Report- *Tracy Hemmeter*, Treasurer 10 min

1. Did not send out report.
2. Transportation missing - Jose has receipts to turn in.
3. At this time we are over by \$15k. In bank \$61k.
4. Dealing with school district accepting financials.
5. Do we still have payouts for marching band staff - question from Roy
 1. Bevelee believes last checks were signed
 2. Tracy believes we will be underbudget even after all payments made.
6. Last report about 11 marching band/color guard families not contribute \$350 contribution.
 1. Still have several matching contributions to come in.
7. Has not received the Facebook contributions - this usually takes a couple months.
8. Bingo looks to be sorted out. Only 2 or 3 families participated.
 1. Should advertise this, good money for program.
 2. Should talk about this at concert

6. Board Reports: 45 min

1. Music Director: *Ms. Starnes*
 1. *Out tonight - sent report*
 2. *Would like to purchase trailers for storing uniforms and extra*
 3. *Paint Baritone room*
 4. *Paint stands with ST as they are being loaned out to other schools.*
 - 1) *Stands could be tightened*
 5. *Looking at getting rid of some instruments - other schools or sell?*
 6. *Conference - right before Christmas.*
 7. *Guitar - opening up to them and creating a closer music community*
 - 1) *Open up position for a guitar board member?*
2. President- *Bevelee Doran*
 1. Sent report via email
 - 1) *Trudi sent district 2 grant info - \$500 - Bevelee submitted an application*
 - 2) *Need to have someone to look into grants*
 - 3) *Insurance - extra coverage for terrorist attacks was not paid for this year*
 - a) *May want to do this next year*
 - b) *Question - does insurance cover transportation? - Need to look into this.*
 - 4) *Nominating committee - one person yes, other on fence.*
 - 5) *Positions available next year*
 - a) *Tracy's position is up this year, need to find replacement or extend for one more year.*
 - 6) *Marching Band Banquet - looking for Freshman and Sophomore parents to take this on.*
 - 7) *Credit card - district filing of paperwork - teacher is not allowed to have the credit card. Bevelee took Ms. Starnes' card today*
 - a) *District looking closer at this.*
 - b) *Need to revise bylaws to read that if the board ends, money goes to STHS.*
3. Secretary- *Wendy Valdez*
 1. *Nothing to report*

4. Financial Secretary- *Fahmida Rahman* -
 1. *Would like all yellow sheets as soon as possible so we can be current on budget for Marching Band.*
 2. *Expense report attached to reports sent out on Monday.*
5. Director of Fundraising - *Renetta Henault*
 1. *Proposals sent via email*
 - 1) *Dibritto - Jan 7-21 with money due 23rd pick up Feb 3-8 - delivery date to students Feb 6-9.*
 - a) *Sell 225 apples not to get a fee, sold 275 apples last year.*
 - b) *Motion - Tracy 2nd Jose*
 - i) *Discussion - pricing the same - Patti*
 One. *\$7 or \$8 per apple - sell for \$13-15 per apple*
 First. *Sell toffee as well.*
 Second. *Can have order catalogs to sell*
 - c) *Abstain - Roy , motion passes*
 - 2) *Coffee - Jan 9 - Feb 8th - sells \$15 per bag - hot coco and specialty coffees - Renetta will re-send this.*
 - a) *Delivery March 1st - last year made \$96 - probably not enough advertising.*
 - b) *Motion - Renetta 2nd Jose*
 - i) *Assuming we sell the same amount, is it worth it? - Tracy*
 - ii) *Jose feels the effort is not worth the reward.*
 - iii) *Do you need to sell a minimum? - Angelika*
 One. *We have to pay shipping.*
 - iv) *Table this until proposal is sent and vote online?*
 - c) *Vote - in favor - none - all vote no*
 - 3) *Renetta suggests going over all fundraisers in January to see which to keep.*
 - 4) *Need help with Poinsettias - would like to sell via Nextdoor. Need someone to take orders and deliver.*
 - a) *Sell some at concert next week?*
 - b) *Have 49 to sell.*
 - 5) *Spinner for tickets - in container. Angelika to get from container for the visa tickets.*
6. Director of Communications - *Angelika Pietrczak*
 1. *Sent email with report*
 - 1) *Working on container project*
 - 2) *Ms. Starnes approved giving remaining trophies to special ed.*
 - 3) *Bevlee will take the hose*
 - 4) *Jose will arrange for pickup of the paint in container*
 - 5) *Shelves - need help moving - asking Ms. Starnes for help from the kids. If not, asking who will be willing to help on a Saturday.*
7. Historian- *Victoria Blackmon*
 1. *Nothing*
 2. *Working on yearbook for marching band, and possibly one for April.*
 3. *Victoria will post from Senior Dinner -*
8. Director of Food Service- *Roy Murphy*

1. *Jazz Café - Costco Pizza, Cupcakes, 80ish people last year.*
 - 1) *May be more people as guitar is included as well as Jazz 2.*
2. *Music Marathon - looking to do a la carte.*
3. *Spent only about \$1300 for marching band food.*
9. Director of Volunteers-*Ria Bradbury*
 1. *Nothing to report.*
10. Director of Equipment-*Jose Valdez*
 1. *Thanks to Ria for sending reminders and getting us volunteers.*
 2. *Equipment - will get with Katie to discuss what needs to get fixed and painted, try to get ahead for next year.*
 3. *Have receipts for marching band expenses, except the last Monarch Truck*
 4. *Need to get with Nadine to work on website in the new year*
11. Travel Coordinator - *Nadine Bird*, acting TC
12. Members at Large
 1. *Nadine Bird* – Uniforms and Website
 2. *Meg Davies* – Special Assignments
 - 1) Sent report via email
 3. *Karli Blaydes*- Music Marathon Chair -
 - 1) Proposal for Music Marathon
 - a) \$35,900 goal
 - b) March 1 MM - only 14 hours, ending at 10pm
 - c) March 22 party
 - d) March is music in the school month -
 - i) Ms. Starnes has met with the Vertical Raise contact (was Snap Raise rep)
One. Feb 4th, ending MM week (3/1)
 - e) Need help with advertising, most positions filled.
 - i) Take out the food trucks on the proposal - Roy working food.
 - ii) Biggest concern is advertising. Last year did not have enough advertising.
One. Jose has some contacts for radio, Karen also has some contacts from Holiday Boutique
First. Maybe some help from Astrid
 - f) Community activities (games)
 - 2) Motion - *Karlie* with change of taking out food trucks
 - a) Tracy will first, Jose will 2nd
 - i) Discussion - Middle Schools are involved. Will pass out flyers at middle schools
 - ii) Is food budget \$500 for both events? - Roy
One. After party is icecream and last year had left over hotdogs - *Karlie*
First. Icecream Bar
 1. Karen has contact for desserts, mgr at a store bakery
 - Two. Food at event is for profit? - Jose
First. Yes for profit - *Karlie*
 - Three. Did we find out if Indigo has a band this year - *Patti*
First. Not sure yet, *Angelika* to ask a contact she has.
Second. Alumni band? - *Patti*

1. Not talked about yet - would be one of the community events.
- iii) All in favor - passes no opposition, no abstentions.
- b) Angelika passed out draft of community flyer updated. Could be used for the next 4 events and pledge parties.

1. Student Representative - Ailish Doran
 1. Nothing to report.
2. Committee Chairs
 1. *Trudi Konzem* - Pledge Parties
 - 1) Will donate \$80 in giftcards for kids incentive.
 - 2) Have two pledge parties scheduled already, need to fill all parties.
 2. *Patti Henkhaus* - Guard Representative
 - 1) Nothing to report

1. New Business 20 min
 1. Bylaw Update - need committee
 1. Current job descriptions on 600building.com scroll down towards bottom on reports.
 2. Maybe looking into Vice President?
 3. Analyze the board positions and decide what looking for.
 2. Nominating Committee
 1. Trying to identify Freshman and Sophomore parents.
 2. Needed Positions: Uniforms (team), President, Treasurer, Financial Secretary
 3. Suggestion - send a letter inviting people to come in and see what the board meeting is about.

Future Collaboration Dates:

Date and Location to be determined and confirmed

Future Board Meeting Dates: Board Meetings: 2nd Tuesday of Every Month

January 8, February 12, March 12, April 9, May 7

Meeting called - 8:30pm