

8/21/18 STMAA Board Meeting

Tuesday, August 21, 2018

7:05 PM

1. Call to Order: 7:05 PM
2. Approval of this Month's Agenda
 1. Motion to approve was Renetta
 2. 2nd Angelika
 3. Motion Passes unanimously
3. Approval of May 2018 Meeting Minutes - need vote
 1. Motion to approve was Renetta
 2. 2nd Angelika
 3. Motion Passes unanimously

1. Board Calendar – Review August, September, October, November
 1. Several dates updated in list - matched with Google Calendar. Dates as follows:

September 11

October 9

November 13

December 4

January 8

February 12

March 12

April 9

May 7

1. Community speakers - Elijah - talk about funding issues and solutions for Winter Guard.
 1. Fundraising opportunities - facility space and time needed
 1. Color guard workshop series at ST - 2 classes on 2 days of the week performers would have ability to learn from experienced color guard pros. About \$15 for one class or \$20 for both.
 2. Dancer showcase performed by color guard. Bring in ticket sales, sell concessions to bring money in for program.
 2. Winterguard spending cuts:
 1. No Juliette Ferrera - top paid staff member. No replacement
 1. Leaves Lisa, Mario and Eli

2. Cut out glitz, and looking at salaries adjusted. Less hours for winter guard.
3. No new equipment needed.
4. Eli willing to work to make this prosperous.
5. Discussion:
 1. Bevelee: Did not get the funding for last year, even with additional contributions from other band families. Asked Eli to send new spreadsheet with costs
 2. Option: Possibly open new club on campus, see how funding would work this route. Club goes through bank, not board.
 3. Comes down to parents for payment.
 4. Eli: anticipates \$600/person for 10 members. Specific concerns for members not paying are no longer part of winter guard.
 5. Meg: is there some reason why decision can't be made in November/December?
 1. Bevelee: did have that last year, but did not feel we could pull away from it. Concern is that need to make sure color guard contributes first, not pay for winter guard first.
 6. Bevelee: maybe this year be a practice year?
 1. Eli: is open to this option.
 7. Circuit dues due first week January/last week December.

1. Music Directors Report: *Ms. Katie Starnes*

1. *Setting clear boundaries from start.*
 1. *Checking email on Sunday, not responding on Sundays. Her day.*
2. *Juliette - color guard prop needs*
 1. *Save half cost if made by themselves*
 1. *Building large frame for window, sewing, boxes built will save \$*
3. *Fancloth - Julie ran last time. Meg and Angelika will run this.*
 1. *Box with stuff from fancloth coming this Thursday.*
4. *Donations needed: colored paper (spec green), tissue, 11x17 paper (white)*
5. *Xylophone wheel needed. Broken*
6. *Colorguard budget, approval needed (cant approve yet, need info from Tracy)*

7. Discussion:
 1. *Need proposal put together - with cost, orderforms etc.*
 2. *Angelika suggests to have samples, for sizing.*
 3. Bevlee: Can we use the Schoolloop to advertise like Mr. Louie did.
1. Special Guest: *Robin DeJarnett*, STMAA Administrative Assistant
 1. Charges minimum wage, plus 7.5% to cover taxes.
 2. Run 300-320/year, budgeted at \$4k past two years.
 3. Min wage increasing so price is increasing.
 4. Logs time, but not every minute.
 5. At Band Director's beck and call, puts out fires. Gets along good with technology. Copy, field paint, toner, paperwork... (spent 5 hours today just on contact sheets).
 6. Reports coming out next week.
 7. Will train on charms, does charms support, except on finances.
 1. Charms is complex
 8. Maintains music on charms
 9. Will be putting locker combos in charms
 10. Generate reports.
 11. Ms Starnes has not been switched over in Charms yet.
 12. Robin will send links to videos on how to do some things in charms
 13. Generate content - flyers, organized audition material online.
 14. ST Band Google Drive
 15. Checking out books
 16. Jazz folders
 17. Varsity Points
 18. Flipbook music
 19. Copy drill for MB
 20. Handbook and Syllabus going on Charms
 21. Programs for all Concerts
 22. May be volunteering for Herman as well
 23. Invoice monthly, will notify if getting close to running over.
24. Discussion:
 1. Bevlee: Anticipate needing more help for Ms. Starnes.
 1. Robin: Unknown as of this point.
 2. Could we use a goal of supporting Robin for mattress sales?
 3. Budget went up to \$4500 this year because of raising of min wage.
 4. Question from Jose - is it possible to get quarterly breakdown of hours so we can be aware of where we are with target.

1. Robin can send us a roll-out of last year's. August is the highest month because of all the forms.
5. Could use volunteers to help Robin if we get close to budget?
6. Question from Robin - Football cards this year? She usually makes these cards for us.
 1. Renetta has a question into the football coach.

1. Board Reports:

1. President- *Bevlee Doran*

1. *Fab meeting on Saturday, helps had the MB show on during meeting*
 1. *Comment from Sr. parent that best MB meeting yet!*
2. *90% freshman, 10% returning members*
3. *Sept 15 mattress sale*
4. *Sept 22 Band parent meeting*
5. *Sept 29 Applebee's breakfast*
6. *Vote on Roy Murphy for Director of Food*
 1. *Jose motioned to approve*
 2. *Meg 2nd*
 3. *Motion Passes unanimously*
7. *Bakersfield champs - go ahead and start booking hotels.*
8. *Coupon Books - Jose*
 1. *Starving Musician - Nadine mentioned they never got back to us.*
 2. *El Coral will have the check tomorrow.*
 3. *Relator*
 4. *Possibly one other*
 5. *Will need to move forward now with what we have.*
9. *Uniforms - volunteers obtained at meeting, possibly 2 people to co-chair*
 1. *Robin mentioned there are also 7 other volunteers in Charms*
10. *WBAA - need to file paperwork - Bevlee to talk to Fahmida*
11. *Bank account - Bevlee still needs to be added*

1. Secretary- *Wendy Valdez*

1. *Reports to Secretary by Saturday before meeting*

2. Financial Secretary- *Fahmida Rahman not at meeting*

1. *On Holiday*

3. Director of Fundraising - *Renetta Henault*

1. *Need champions for the fundraising opportunities*
2. *Calling vendors from last year.*

3. *Applebees - Proposal? Set price? Program information is online. Recommend \$11-15 per ticket on website. Applebees charges \$4 per person plus tax, but non-exempt so if we provide cert, we don't need to pay taxes. \$100 upfront, \$300 on the day of event.*
 1. *Jose has been trying to contact the manager, no confirmation yet. Jose is still trying to contact*
 2. *Need to put together the proposal*
 3. *Need to sell 100 tickets. Last year about 180 tickets sold.*
 4. *Robin has template for tickets, can print once we have the info.*

1. *Director of Communications - Angelika Pietrczak*
 1. *Newsletter draft is going out Thursdays. Ms. Starnes says working for her.*

1. *Historian- Victoria Blackmon*
 1. *Has a drone now, so even cooler videos/pictures.*
 2. *More group shots of sections suggested by Robin.*
 3. *Victoria suggests - Make a picture book for a fundraiser as a MB yearbook.*

1. *Director of Food Service- Roy Murphy just nominated*
 1. *Asked for number of students: Total number of students in MB 76 students.*
 2. *Asked if we have allergies called out in Charms - Robin answered yes.*

1. *Director of Volunteers-Ria Bradbury*
 1. *Neighborhood blitz set in IVolunteer*
 2. *Ms Starnes to set up groups for blitz, Good mix of kids for playing.*
 1. *12 groups set up on IVolunteer*
 1. *Robin thinks this may not be needed for this mandatory blitz. Just have the kids broken out into groups based on instruments and experience.*
 1. *Ms. Starnes to tell them where to go, which group.*

2. *Director of Equipment- Jose Valdez*
 1. *Replaced tire for the rack.*
 2. *New tire needed for Xylophone.*
 3. *How much do we have in budget for repairs.*
 4. *Need uniform carts - can we add clasps, or something to keep these wardrobes closed. Also hinges are coming off on one of the carts.*

1. *What would be the best time to do a safety inspection on the equipment?*

1. *On Saturdays? During lunch? Jose to send Ms. Starnes email to set-up.*

1. Travel Coordinator - TBD

1. Nadine booked, \$55/night, tax \$58/night two nights \$116. - Brand new rooms, She will let us know after booked and finalized the name of the hotel.

1. Members at Large

1. *Nadine Bird* – Uniforms and Website

1. Booking rooms for Bakersfield
2. Uniforms cleaned.
3. Corrections for website, send Nadine an email.
 1. Jose asked about stepping in to learn website.

1. *Meg Davies* – Special Assignments

1. Mentoring - very effective. Out of 19 parents, 16 came. Out of all, that came, all but 3 volunteered.
2. Not a one-time shot, keep engaging.
3. Post-it's worked.
4. Senior MB Dinner
 1. Bevee suggests James Logan for Senior dinner. Closer to home.
 1. Supplies left over from last year.
 2. Logan has early awards for 2A.

1. *Karli Blaydes*- Music Marathon Chair - Not there, but Karen covering

1. Still waiting on folder from Kathy for the Music Marathon
2. Set meeting on 9/26 to start working on MM
3. Parent meeting - Karen will talk about MM

1. Student Representative - Ailish Doran - could not make this

1. Bevee feels important to have student reps. Maybe if there is a student board maybe just have a rep from the group.

1. Treasurer - *Tracy Hemmeter (per Tracy's Request)* - *Not at meeting*

1. Committee Reports

1. Music Marathon –*Karli Blaydes*

1. *Covered above*

2. Mentor Program - *Meg Davies*

1. *Covered above*

3. Audit Committee - ?????

1. Financial audit.

2. Send Deborah and Bill Meyer an email to find out when it needs to take place.

1. New Business

1. Confirm and approve future STMAA board meeting dates.

2. Question from Jose - are we able to put banners up at performances? On field? Sell sponsorships to hang at events.

1. Bevee suggested we could talk to Mr. Louie about banners.

3. Robin said - If we have events, send Mr. Louie an email and he can update the Marquee.

4. Question about Parent meeting potluck from Roy about concern about people not bringing food. We are providing hotdogs and asking classes to bring additional items (example: Freshmen - drinks, sophmores appetizers, etc.).

5. Trudi asked if we are going to have a table at back to school night. We could sell old Spirit books for \$5 each. Robin volunteered to cover the table since current parents are in the classrooms.

Band Director:

Katie Starnes

Board Attendees:

Bevee Doran

Wendy Valdez

Renetta Henault

Angelika Pietrczak

Victoria Blackmon

Ria Bradbury

Jose Valdez

Nadine Bird

Meg Davies

Visitors:

Elijah Morales

Gita Baliga

Karen DeFrisco

Trudi Konzem

Roy Murphy - nominated for Food

Jenny Baldi

Robin DeJarnett

Board members not in attendance:

Fahmida Rahman

Tracy Hemmeter

Karli Blaydes

Future Collaboration Dates:

Dates TBD

Future Board Dates: Board Meetings: 2nd Tuesday of Every Month

September 11, October 9, November 13, December 4, January 8, February 12, March 12, April 9, May 7