

# 9/11/18 STMAA Board Meeting

Tuesday, September 11, 2018 7:00 PM

## Attendees:

### Board Members:

- Bevelee Doran
- Wendy Valdez
- Tracy Hemmeter
- Fahmida Rahman
- Renetta Henault
- Angelika Pietrczak
- Victoria Blackmon
- Roy Murphy
- Ria Bradbury
- Jose Valdez
- Nadine Bird
- Meg Davies
- Karli Blaydes
- Ailish Doran
- Katie Starnes

### Visiting

- Karen DiFrisco
- Patti Henkhaus
- Robin DeJarnette
- Selah Henkhaus
- Elijah Morales
- Jenny Baldi

1. Call to Order 7:05pm
2. Approval of September Agenda - updated agenda - Jose 1st, Meg 2nd, motion passed no opposed no abstained - Approved
3. Approval of August 2018 Meeting Minutes - Meg 1st, Jose 2nd, no abstained, no opposed - Approved
4. Board Calendar – Review September, October, November
  1. Please review for next month.
5. Eli - Updates from Color guard
  1. Looked into Color guard (winter) as club - met with Greg Louie
    1. Broke down budget 2017, 52% dues paid
    2. For current year:
      - 1) Striked items unnecessary, budget of \$5220.00 (registration, food, staff salaries)
        - a) 80% of participants must pay to meet this amount. (10 participants)
      - 2) Approached by Oak Grove, open to combining (total 15 members ST/OG) - 67% participation would cover costs.

2. Non-competitive would cost \$1500 for the season (Eli's salary) - 2 days a week. Would be open to middle schools for recruiting.
3. Discussion:
  - Bevlee spoke to Ms. Starnes - combining would not work for marching band, but could be open to winter guard
  - Eli - Oak Grove would need to fold for the season.
  - Proposed that 30% would need to be collected before winter break to keep program going.
  - Bevlee - would need 50%.
  - Club would need tax ID number. Eli would need to work on this more if this is how we go.
  - Robin - question how \$ handled on Oak Grove side.
  - Eli - director has been declining in health, which is why the program is not able to sustain itself. Not sure how the funding for Oak Grove is handled.
  - Bevlee would like the Color Guard to show they are fundraising.
  - Roy suggested running the workshops along with winter guard for fundraising.
  - Patti would like to have an answer by next meeting if winter guard is moving forward.
  - Bevlee would like this taken to another meeting possibly with Ms Starnes.

#### 6. Financial Report- *Tracy Hemmeter*, Treasurer

1. Balance \$36K in account
  1. Bevlee will send out email reminder for Marching Band contributions.
  2. Meg mentioned not able to identify and call who has not paid, but could contact with fundraising options to all people and let them know the program is hurting
  3. Need to keep contacting the Freshman parents.
  4. Send out a general letter to people who still owe. Need to be careful how we word it and maybe focus on transportation and food.
  5. Question from Renetta on office supplies - Tracy will look into this. No budget for printing. All will likely go to postage and supplies.

#### 7. Board Reports:

1. Music Director's Report: *Ms. Katie Starnes*
  1. *Not at meeting, at county band director meeting. Robin covering.*
    - 1) *Mattress sale - Greg Louie will open at 7am and lock up. Katie has the day off.*
    - 2) *Katie will work on putting the groups together for the Blitz.*
    - 3) *Band lockers never numbered. Robin and Katie worked on numbering system. Quote for numbering (240 labels) plate with number \$534.78. Only \$100 for labor including installation. Drilling would increase cost significantly. Using very strong adhesive.*
      - a) *Where should this be charged to?*
        - i) *School property not band property, should school pay? (Renetta)*
        - ii) *Robin will ask.*
        - iii) *This will put the program over budget.*
        - iv) *Need to find out if the school should pay for it.*

One. Tracy made motion to pay for the plates and labor if the school will not cover and school does not object. Victoria 2nd. 3 opposed - no abstains. Motion passed

- 4) Campana Jazz festival - Katie considering not doing campana, but going to the district jazz festival at OG.
- 5) Blue and Orange tee shirts should be here before the blitz
  - a) Tee shirts, zip up hoodies, and sweatshirts being ordered for the MB performance (Raven)
    - i) Robin getting this in charms over the next couple days.
- 6) Angelika's email problems in charms. If anyone needs to send a mass email, may want to have Angelika send it as she now has another account and sends it out in two groupings.

2. President- Bevee Doran

1. Trying to send out a weekly update.
2. Starting to do paperwork that needs to be completed.
3. Need to have an audit done.
  - 1) Karli - will take this off line with Bevee later.
4. Bevee spoke to Katie about not needing to be here on Saturday. (Mattress Sale)
  - 1) Do we have parents signed up for volunteering.
    - a) 7 total (Parents/kids) confirmed Need 32 more.
    - b) Need to send out another email - Varsity letter points - Ria or Angelika

3. Secretary- Wendy Valdez

1. From Trudi -  
I have maps all ready to go for the Blitz, I will hand them out to our parent volunteers on the day of the event.

4. Financial Secretary- Fahmida Rahman - not at meeting

1. Shared by Tracy

5. Director of Fundraising - Renetta Henault

1. multiple fundraising campaigns
  - 1) Football passes - \$20, 4 games
    - a) 78 kids - if sell 160 passes, labor and printing could be ?
    - b) Only band supporters and families.
    - c) Motion by Tracy, Karli 2nd
      - i) No opposed, no abstentions - passed
  - 2) Working on October dining fundraisers.
  - 3) Poinsettia - Meg will opt out of heading it up.
    - a) Oct 15th - possibly combined with potential Trees and See's through Nov 9th
    - b) Pick up on Nov 29th.
    - c) Sold out last year.
    - d) Prices same, anticipated net \$960.00
    - e) Motion to pass - Renetta, 2nd - Karli

- i) *Commitment on quantity - each \$5.50, selling at \$15. Only need to sell 1/3 to cover expense. 100% to general fund.*
    - ii) *Vote - no opposed, not abstention - passed*
  - f) *Sees - Oct - Nov 9th*
    - i) *Distribution 12/1.*
    - ii) *Motion - Karli, Renetta 2nd.*
      - One. *Discussion - Last year mentioned Tony may want to champion.*
      - Two. *The additional costs ended up losing money for the program (Tracy) actuals were negative. Money went to students, but general fund was shorted.*
      - Three. *70% were from guitar students. We did all administrative work.*
      - Four. *Karli - suggests not doing this based on amount of work.*
      - Five. *Nadine - guitar people do it and we participate.*
      - Six. *Vote on motion to approve - 1 yes, 5 no, 1 abstain, does not pass*
    - iii) *Bevlee to talk to Ms Starnes - maybe having Tony do this.*
  - g) *Renetta looking into new fundraising options*
    - i) *KFC - musical instruments*
    - ii) *Facebook - fundraising on birthday month.*
      - One. *Tracy asked Renetta to draft how to do this.*
      - Two. *Did this for the music marathon and got \$2700.00*
  - 4) *Bevlee asking the young people what social media should we be using?*
    - a) *STMAA on snapchat? Eli thinks the kids would think it's cool.*
    - b) *Possible Instagram*
  - 5) *Renetta - in charge of advertising. Looking for a helper. Talk about in parent meeting.*
  - 6) *Have the El Corral and Starving Musician checks, need the third.*
  - 7) *Donuts on Saturday... no.*
  - 8) *Trudy - Pledge parties. If doing in December, Recommended not doing the music at village oak*
2. *(Tracy mentioned Eli may want to come up with a fundraiser for guard to head up)*

6. *Director of Communications - Angelika Pietrczak - not at meeting*

7. *Historian- Victoria Blackmon*

- 1. *Meg still waiting for alumni for the books.*
- 2. *Need more kids to sign Eric, Richard, and Laura's book.*
  - 1) *Leave it for Katie - put out at tutorial.*
- 3. *Parent meeting - bring up looking for more people on team for video and photos.*
- 4. *Copyright issue on Facebook. Not against account. (Get revenue from YouTube?)*
  - 1) *Paid our copyright*

8. Director of Food Service- *Roy Murphy*
  1. *5 gallon water containers purchased- will donate. No more water bottles.*
    - 1) *Painting fleur de leis on container*
    - 2) *Cups in container - use sharpies for names for those who do not have containers.*
    - 3) *Make sure the kids are bringing their water bottles*
  2. *Creating the meal plans.*
    - 1) *Times - level 2 is earlier, so lunch items.*
  3. *Number for Blitz/parent meeting - 160 students, not sure how many staying or parents. Recommended ?*
    - 1) *Ms. Starnes needs to send email about which classes bring what for potluck*
  
9. Director of Volunteers-*Ria Bradbury*
  1. *Football games, how many volunteers? Will talk to Jose.*
  2. *Applebees Volunteers*
  3. *Working with Renetta for spirit book sales at grocery stores.*
  
10. Director of Equipment- *Jose Valdez*
  1. *All equipment repaired. Issue with rack trying to figure out.*
  2. *Need to paint the carts for speakers. Need to know how much can spend on repairs.*
    - 1) *Spent \$40 on parts and repairs so far.*
  3. *Spirit books, 500 in garage, 500 to Renetta.*
  4. *Need to know who can sign a contract on behalf of STMAA - contract says we will sell at least 100 tickets.*
    - 1) *Bevlee - can sign.*
    - 2) *Who can fill out the W-9 and proof of non-profit? Tracy - Jose to send email to Tracy to get this.*
    - 3) *Need to get these in by this week to Applebees*
  5. *Prototype - with Gary. Checking the budget hoping to keep to \$40 per box.*
    - 1) *Labor intensive - need to figure out when to build when it does not interfere with the other MB items/events.*
  6. *Reached out to Robin and looking into G-Suites. Board had it in past. Tied to individual. Have our own domain - 600 building. Have it tied to the domain.*
    - 1) *Does this need to go to a vote?*
  7. *Anyone use Google Groups?*
    - 1) *Julie started the Google Groups.*
  8. *All truck rentals booked for the events. Saved \$50 per truck rental per truck rental company. Need the new signature for the credit card.*
  
11. Travel Coordinator - *Nadine Bird*, acting TC
  1. *Secured 1st hotel, concerns of location and bedbugs, secured 2nd hotel. About \$5k for the Bakersfield. If we only go one night, would have half that cost. 3 hotels - staff at another hotel.*
  
12. Members at Large
  1. *Nadine Bird – Uniforms and Website*
    - 1) *Uniforms cleaned - 88 uniforms cleaned and 2 jackets \$1068. Over*

budget.

- 2) Might need a couple more cleaned. \$12/each uniform.
- 3) Cleaned and organized last Saturday.
- 4) Sizing during week - tomorrow (Wed 9/12).

Tracy - new uniforms were ordered (10) and should be here by 1st competition.

2. *Meg Davies* – Special Assignments

- 1) Helping Nadine with uniforms
- 2) Fancloth distributed. Low-key
  - a) Driven by Ms. Bounds last year.
  - b) Late start. May not get anywhere near last year.
- 3) Mentoring - chart being put together of all Freshmen.

3. *Karli Blaydes*- Music Marathon Chair

- 1) Karen and Karli met a couple times.
  - a) Question - blitz can they hand out flyers.
    - i) Yes, hand out door to door
  - b) Should Karli make a flyer? - Karli will start working on this.
    - i) Out of town from Saturday to Saturday. On vacation.
  - c) Karen will cover the blitz part of this.
- 2) September 26th music marathon meeting at Karen's house.

13. Student Representative - Ailish Doran

1. Nothing to report  
Awesome parent turnout.

8. Committee Reports

1. Music Marathon –*Karli Blaydes*
2. Mentor Program - *Meg Davies*
3. Audit Committee - ????

9. New Business

Future Collaboration Dates:

Thursday, September 27 @ Bevlee's House

Future Board Meeting Dates: Board Meetings: 2<sup>nd</sup> Tuesday of Every Month

October 9, November 13, December 4, January 8, February 12, March 12, April 9, May 7